Declaration of Major (DOM)

…for declaring or changing majors, minors and/or emphasis

1. Obtain signature(s) from the school/college which oversees your new major(s) or minor(s).
2. Submit the completed form to the Office of Registration & Records via Work Center or via email to degreeinfo@umkc.edu.

Name: _____   **Student ID:** _____

I wish to: (choose one) ❑ Add to Existing   ❑ Replace ALL Existing   ❑ Adjust Existing (explain using box below)
I will be pursuing a: (choose any that apply) ❑ Double-major   ❑ Double-degree*
I am: (choose any that apply) ❑ In my last term of enrollment   ❑ Only <u>dropping</u> a secondary degree, major, minor and/or certificate

Catalog Year*	❑ Transfer student continuously enrolled in post-secondary coursework since:
Leave blank if retaining current catalog term requirements	
_____	
**Effective Fall 2019, ALL declared major(s) and/ or minor(s) must be on the same catalog term.	Term:_____ Year:_____

Primary

Career
GR, UG, etc.   _____

Program
Academic Unit and
Department   _____

Plan
Major   _____

Sub-Plan
Emphasis or Track   _____

**Signature from
Department**   _____

❑ **Update Assigned
Advisor (include ID)**   _____

Secondary

Career
GR, UG, etc.   _____

Program
Academic Unit and
Department   _____

Plan
Major   _____

Sub-Plan
Emphasis or Track   _____

**Signature from
Department**   _____

❑ **Update Assigned
Advisor (include ID)**   _____

Minor/Certificate

Plan   _____

**Signature from
Department**   _____

❑ **Update Assigned
Advisor (include ID)**   _____

Academic Unit Comments, Adjustment Explanation and/or Additional Advisors to be assigned:

Check all that apply:

❑ **International Student** (Government Sponsored): *If you are a government-sponsored, F-1 or J-1 visa holder, this action requires prior authorization by an International Student Affairs Advisor.*

❑ **Student Athlete**: *If you are a student athlete, this action requires prior authorization by Athletics.*

ISAO or Athletics Signature: _____   **Date:** _____

By signing below, I understand the following:

1) my declared degree requirements will be updated according to the information above; 2) if I update my catalog term that I cannot revert to my original admitted catalog nor subsequently pick an older term; 3) if I have an application for graduation on file, that I will be required to re-submit an application for graduation in Pathway based on the updated degree requirements that are now in place.

Student Signature: _____   **Date:** _____

***A double degree requires a minimum of 150 credit hours. See undergraduate catalog for more information.*
To add additional degrees or minors, attach another copy of this form.